Red Hill Football Netball Club

# PRESIDENT

POSITION DESCRIPTION 2021

1. To encourage and support a Club environment that recognises our indigenous heritage, engenders respect for all, provides a safe child friendly environment and a platform where participants can enjoy their sporting endeavours individually and collectively.
2. Chair Committee & Member meetings, encourage participation, ensure discussions remain on agenda, ensure that all views are canvassed.
3. Attend Committee meetings as required.
4. Convene Committee meetings when required, oversee preparation of agenda and in conjunction with the Secretary ensure that meeting materials are forwarded to Committee members in a timely manner.
5. Settle Committee & Member meeting Agendas and draft Minutes with the Minute Secretary and ensure that they are circulated in a timely manner.
6. Act as a liaison / mentor between individual Committee Director positions and the Committee.
7. To be available to perform the duties of a member of the Committee Executive to assist with administrative decisions between Committee meetings in particular.
8. Be responsible for leading the development and implementation of the Club's Reconciliation Action Plan.
9. Oversee the establishment and implementation of a Strategic Plan

10. Be responsible for leading the identification of & being the key liaison with Major Sponsors and potential Major Sponsors aimed at promoting long term financial commitments from appropriate key supporters.
11. Actively support the Director Coaches Club to ensure the success of the Coaches Club program.
12. Lead the Club's development of Community Partner relationships aimed at garnering ongoing "in kind" support.
13. Represent the Club with Government
14. Lead the liaison role with other Red Hill Reserve tenants / users
15. Representing the Club at the MPNFL and ensure that the Club's views are known within the competition governing bodies for Football (men's & women's) and Netball.
16. To have regular contact with the Club's senior coaches and in conjunction with responsible Directors to act as a liaison between the senior Coaches and the Committee.
17. Liaise with Club # 1 ticket holders.
18. In conjunction with the Director: Football Operations & Budget Oversight, the Director Men's Football and the Football Operations Manager, to review coaches' performances and recruitment.
19. To act as a signatory on the Club's bank account and to approve bank payments in accordance with the Club's payment policy of 2 authorising signatures on every Treasurer's request for payment.
20. To promote & coordinate President's Lunches at home matches.
21. To host after home match presentations in the Club pavilion.
22. Liaise with the Vice President as required to ensure that the Vice President is across all appropriate issues and is equipped to step into the role of President when required.